

SHREWLEY PARISH COUNCIL

Minutes of the Annual Meeting of Shrewley Parish Council held at Shrewley Village Hall on Monday 9th May 2022 at 7.pm

Present at the Meeting:

Cllr R Wesbury
Cllr M Wood
Cllr H Darwen
Cllr J Cleary
Cllr S Underwood
Cllr D Lawrie
Cllr R Hinton

Chairman
Vice Chairman

Clerk Eleanor Choudry
Members of the Public: 2

1/22. ELECTION OF CHAIRMAN AND DECLARATION OF OFFICE – Cllr Wesbury was proposed as Chairman by Cllr Darwen and seconded by Cllr Wood. Cllr Wesbury was unanimously elected to the post of Chairman with immediate effect.

2/22. ELECTION OF VICE CHAIRMAN – Cllr Wood was proposed as Vice Chairman by Cllr Lawrie and seconded by Cllr Darwen. Cllr Wood was unanimously elected to the post of Vice Chairman with immediate effect.

3/22. APOLOGIES – Cllr E Forty, WCC Cllr J Matecki, WDC Cllr R Hales, WDC G Illingworth, WDC Cllr Cooke.

4/22. DECLARATION OF INTERESTS – None.

5/22. MINUTES OF PREVIOUS MEETING – Parish Council Meeting – Monday 7th March 2022 approved and signed as a true record.

6/22. MATTERS ARISING FROM THE MINUTES – None

7/22. CODE OF CONDUCT- Adoption of LGA Model Code of Conduct. Cllr Cleary proposed that Shrewley Parish Council adopted the LGA Model Code of Conduct. Cllr Hinton seconded and unanimously agreed.

8/22. PUBLIC OPEN FORUM – No comments.

9/22. PLANNING –

W/21/0527 Four Brothers Farm, Five Ways Road, Shrewley, Warwick, CV35 7JB GRANTED 31/3/22
W/21/1314 Wells Farm, Nunhold Road, Pinley Green, Warwick, CV35 8NA GRANTED 29/4/22
W/21/1344 Tunnel Barn Farm, Shrewley Common, Shrewley, Warwick, CV35 7AN WITHDRAWN 21/3/22
W/21/1933 Willowbrook, Station Road, Shrewley, Warwick, CV35 8XJ PC OBJECTS 19/1/22
W/22/0136 8 Ash Close, Shrewley, Warwick, CV35 7BL GRANTED 24/3/22
W/22/0167 19 Shrewley Common, Shrewley, Warwick, CV35 7AR REFUSED 16/3/22
W/22/0452 21 Shrewley Common, Shrewley, Warwick, CV35 7AR

Signed.....(Chair)

Date.....

W/22/0535 Mill Rise, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN PC has NO OBJECTION 8/4/22
W/22/0572 The Wrens Nest, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN PC has NO OBJECTION 12/4/22
W/22/0169 20 Station Road, Shrewley, Warwick, CV35 7LG PC has NO OBJECTION to this application.20/4/22
APPEALS
APP/T3725/W/22/3290090 Unit 7, The Mill, Mill Lane, Little Shrewley, Shrewley, Warwick, CV35 7HN

10/22. WCC REPORT – No report received.

11/22. WDC REPORT – The WDC AGM meeting is on Wednesday 11th May. After this there may be some minor job changes. We are making the formal decision to cease the Stratford merger. After the announcement that WDC are no longer continuing with the merger with Stratford District Council, Cllr Hales is working through the budget to understand the financial implications of this not proceeding. Presently it looks as though WDC have saved circa £500,000 (after any associated costs) from the work that they did together, but there should be an update from the council with more detail over the next few months. Cllr Hales has been working with Cllr Illingworth reference various planning issues and WDC continue to support local residents with various issues.

12/22. OTHER PARISH BUSINESS

12.1. Review of Annual Assembly Tuesday 29th March

There was a disappointing turnout with only 14 residents attending. This was possibly due to a local Covid outbreak, including three Cllrs contracting Covid. Max Down stepped in to deliver the SSSI presentation at short notice. Cllr Wesbury stepped in to present the Housing Needs Survey report. Cllrs agreed that the format will remain the same next year with topical agenda items and the public open forum.

12.2. Annual Assembly action items

Traffic calming in Shrewley Common – Speed gates

Cllr Cleary to chase an update.

12.3. Housing Needs Survey

The survey identified a housing need that possibly could be managed by Claverdon Community Land Trust. The Clerk is to contact the Trust to confirm if the whole of Shrewley Parish is included in the eligible area for the community led Housing Association which provides affordable housing. The opportunity will then be advertised via the Newsletter and website.

12.4. 20's Plenty

Cllr Darwen is to contact Shipston Parish Council to ask for approximate costs of implementing the 20mph speed limit. Dependent on costs this could lead to issuing a survey to gauge resident's support.

12.5. Vehicle activated sign on B4429 at Barn Close Nurseries

The post has been installed. Cllr Cleary to chase for an update.

12.6. New west Warwick minibus DRT service

The launch is on 23rd May at Market Place in Warwick. Two minibuses will cover the parish and are bookable via the app or over the phone. WCC will publicise the service. Cllr Wesbury and Cllr Hinton may go to the launch if available. The Clerk to advertise service in the newsletter, notice boards and website.

12.7. 2023 PC Meeting Dates

Dates had been circulated. Clerk to book with the Village Hall.

12.8. Community Emergency Plan

Cllr Forty and Cllr Lawrie to discuss requirements.

Signed.....(Chair)

Date.....

12.9. Tree Charter

Cllr Matecki was not present. A further update may be available at the July meeting.

12.10. Climate Emergency

It was agreed to rename this agenda item Climate Action Plan. Cllr Wood gave a presentation at the Annual Assembly and created some interest. Cllr Wood is to create an Action Plan with 3-4 interested people to give practical steps on reducing carbon footprints and hopes neighbouring parishes will join and work together. Cllr Wood is to give a presentation to Lapworth Parish Council.

12.11. Northleigh House grant application for defibrillator

Sue Gallagher, Patron of Northleigh House School came to support the grant application for 50% of the cost of a defibrillator to be installed outside the school for use by the school, residents and anyone in need of it. BHHW Parish Council has agreed to fund the other 50%. 500 yards is the maximum distance the defibrillator can be to ensure it is of use the person requiring it. After discussion Cllr Underwood proposed that the PC support the funding, Cllr Cleary seconded and Cllrs unanimously agree. The Clerk to contact Viv Morgan to arrange payment. Cllr Wood will add the defibrillator to the Parish Online Map. Sue Gallagher confirmed that the school would like to link up with Shrewley Parish Council and Cllr Wood to discuss environmental issues.

Sue Gallagher said that the school is having an Open Day on the 2nd July to show all the work that the school is doing. Viv Morgan always welcomes everyone to come and support the school. The pupils aged between 11-18 years of age all leave with jobs, apprenticeships or university places.

13/22. ONGOING ACTION ITEMS

13.1. Friends of Hatton Station (FOHS) – Nothing to report.

13.2. Shrewley website update / Statutory publication of documents on website – No update is available.

14/22. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR –

14.1. New WCC Fault Reporting System – Cllr Cleary to contact Peter Hallam to get a list of outstanding faults. Cllr Wood will update the digital mapping system with all the parish councils fixed assets.

14.2. Footpath fault report –The path alongside the railway is overgrown with nettles but was strimmed in January. Cllr Darwen has confirmed with Network Rail that the work is in the schedule but this has not yet been done.

14.3. Highway fault report – The drain cover in Hughes Hill has been marked up with yellow paint to be repaired. The broken sign at the crossroads at Stoney Lane has been removed. Cllr Wesbury to let Cllr Cleary know about other road signs in the parish that have not yet been collected.

14.4. Towpath maintenance east end Shrewley Tunnel

Andre Batchelor has not been contactable and the generic email address does not get any response. Cllr Darwen confirmed he will keep chasing.

15/22. CORRESPONDENCE – Lapworth Parish Council invited Cllrs to attend a meeting with Phillip Seccombe (PCC for Warwickshire) to discuss speeding and other road safety issues in the area. The Clerk has confirmed that Cllrs Forty, Lawrie, Cleary and Hinton wish to attend the meeting.

Applications are open for the bin green permit. Waste bins will be delivered in June and July.

16/22. VILLAGE HALL UPDATE - The Social Club has resumed its programme of live shows and movies. Our Jazz concert on Friday 18th March raised over £600 which we donated to Ukrainian refugees. Our Quiz night on 6th May was very successful despite having been postponed for three years because of the Pandemic. We will be celebrating the Queen’s Platinum Jubilee with a Barn Dance and Pig Roast on 3rd June, and we hope that parishioners will use the hall’s grounds to stage an informal picnic during the weekend.

Signed.....(Chair)

Date.....

17/22. MEETINGS ATTENDED BY CLLRS – None.

18/22. FINANCE

18.1. Hatton PCC Grant Application

Advice was sought from WALC regarding the grant application to Hatton Church. Both WALC and NALC agree that payments to the church would be against the law and therefore the Clerk advised non-payment. Cllr Cleary proposed that we can no longer support the church financially and Cllr Darwen seconded and unanimously agreed.

18.2. Clerks Local Government New Pay Scale increased by 22p per hour.

The pay increase was noted.

18.3. Insurance renewal – The 3-year agreement for Insurance with Community Action Suffolk will cease from 1st June as the scheme provider has pulled out of the council market as they are unable to provide cover due to the challenging market conditions. The Clerk sought quotes and the best value achieved with Zurich at £264pa.

18.4. Review of SPC Financial Regulations

Cllr Wood proposed approval and Cllr Cleary seconded, unanimously agreed.

18.5. Review of SPC Standing Orders

Model Standing Order 18 had been updated. Cllr Wood proposed approval and Cllr Cleary seconded, unanimously agreed.

18.6. 2021/22 Certificate of Exemption approved and signed for submission to PKF Littlejohn.

18.7. 2021/22 Internal Audit Report received. Thanks were given to Beverley Baker.

18.8. Approval and signing of 2021/22 Annual Governance Statement - Proposed by Cllr Wood and seconded by Cllr Lawrie unanimously approved and signed by the Chairman and Clerk.

18.9. Approval and signing of 2021/22 Accounting Statement in the Annual Governance and Accountability Return - Proposed by Cllr Wood and seconded by Lawrie unanimously approved and signed by the Chairman and Clerk.

18.10. Permission to pay items listed below, excluding payment to Hatton PCC, proposed by Cllr Cleary, seconded by Cllr Darwen and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk back dated salary pay from 1/4/21 to 31/3/22 as per NJC agreed new rates of pay	52.90
BACS	HMRC Income tax back dated from 1/4/21 to 31/3/22	13.20
BACS	Clerk April Salary(Net),Postage £0, Printing Ink £0, Stationery (new folder for 22.23 documents)	259.00 2.50
BACS	HMRC April Income tax	64.75
BACS	Clerk May Salary, Mileage £0, Postage £0	259.00
BACS	HMRC May Income Tax	64.75
BACS	Reimbursement Clerk 3 x litter pickers	29.91
BACS	SPC Zurich Insurance renewal	264.00
BACS	WALC Subscription 2022/23	328.00
BACS	Beverley Baker Audit Fee	100.00
BACS	Village Hall Room Hire 2021/22 7 x meetings	160.00
BACS	Hatton PCC grant 22.23 TBC	120.00
BACS	Digital Mapping 22.23 subscription	76.80
BACS	Northleigh House defibrillator grant application	960.00
	Total	2,634.81

19/22. DATE OF NEXT MEETING – Monday 4th July 2022.

20/22. CLOSURE OF MEETING – The meeting closed at 9.20pm.

Signed.....(Chair)

Date.....